**Present:** Chasity Newkirk (Chair/ Durham County Health Department); Emily Earnest (Vice Chair/ Orange County Health Department); Ashley Rink (Burke County Health Department); Randy Bergman (Lenoir-Rhyne University); Brittany Dobbins (Caldwell County Health Department); Anna Martin (Caldwell County Health Department); Travis Greer (Robeson County Health Department); Stacey Taylor (Henderson County Health Department)

1. **Introductions**

Chasity welcomed everyone and introductions were made.

1. **Abstract Submissions**
   * The deadline for abstract submission was on Friday, June 10th. Chasity received one submission from Leigh Yount and Brittain Kenney at the Gaston County Health Department. Their submission was on educators and clinic staff working to improve client education during appointments. She has had others reach out with questions, but have not submitted an abstract.
   * Chasity asked the group for suggestions on what to do to receive more submissions. Brittany suggested extending the deadline. The group discussed that people may be hesitant to submit abstracts due to the end of the fiscal year.
   * Those present were asked to forward the request for abstract submission out through department and network newsletters and contact lists.
   * The theme for the fall conference is Bridging Generations for New Directions in Public Health. The keynote speaker is Laura Hamilton. Her presentation is titled, “Five Generations in the Workplace.”
   * There have not been any award nominations submitted. The deadline for awards will also be extended. Chastity will send the information to Kim and ask it be shared with the health directors.
   * Randy will ask one of his students that recently completed here research on food deserts in Buncombe County using GIS mapping.
   * Other suggestions for presenters included: Jill Simmerman (she used to work with the Community Transformation Grant); Chair for Partnership for Healthy Durham; Orange County Family Success Alliance (different communities in the Orange county are doing pre-k to graduation interventions using navigators from the community), Mel Piper (Durham County Public Health) and Billy Bevill (has presented at a leadership workshop, suggested to ask if he would do a session on learning styles among different generations).
   * Chasity reviewed the list of speakers from last year’s section survey:
     + Mike Newton-Ward: expert on social marketing and information (Anna will contact)
     + Randy Reubenstein: Educating for successful parenting
     + Shahnee Haire: Workshops on Wheels
     + Anna Staples
   * The group had been approached to co-sponsor a session on results-based accountability. Currently the sections are looking into a fair way to split the fees, each section had been given a different fee.
   * Brittany recommended if more abstracts are submitted than presentation slots to thank them for their submission and encourage them to resubmit their abstract at the mid-year conference and/or next year for the fall conference.
2. **Next Steps**
   * The deadline for abstract submissions and award nominations will be extended to Friday, July 29th. Chasity will resend this information to the section.
   * The next planning call will be on Wednesday, July 13th at 3:00 pm.